

# Information on the processing of personal data

## pursuant to art. 13 of Regulation (EU) 2016/679

You are invited to participate in a study that aims to collect data about entomophilous plants and pollinating insects and increase the awareness of citizen and key stakeholders to promote the protection of wild pollinators, carried out by Alma Mater Studiorum – University of Bologna as project coordinator in the Department of Biological, Geological and Environmental Sciences; Department of Agricultural and Food Sciences; Sistema Museale d'Ateneo - network of Museums and Collections of the University of Bologna), in collaboration with

- Consiglio per la ricerca in agricoltura e l'analisi dell'economia agraria - Centro di Ricerca Agricoltura Ambiente – CREA
- Agencia Estatal Consejo Superior De Investigaciones Cientifica – CSIC (IMEDEA)
- Federazione Regionale degli Agricoltori dell'Emilia-Romagna – CONF
- E-zavod, zavod za projektno svetovanje, raziskovanje in razvoj celovitih rešitev - EZAVOD
- University of the Aegean – Research Unit - UAEGEAN
- Universidade de Vigo – UVIGO
- Centrale Valutativa

Pursuant to art. 13 of Regulation (EU) 2016/679 (General Data Protection Regulation), please note that Alma Mater Studiorum – University of Bologna is the Data Controller and will process your personal data in compliance with the requirements of Regulation (EU) 2016/679 (General Data Protection Regulation) and Decree 196 dated 30 June 2003 as amended (Data Protection Code).

### **PARTIES INVOLVED IN PROCESSING**

#### **▪ Data Controller**

Alma Mater Studiorum – University of Bologna (registered office: via Zamboni 33, 40126 - Bologna, Italy; e-mail: [privacy@unibo.it](mailto:privacy@unibo.it); PEC: [scriviunibo@pec.unibo.it](mailto:scriviunibo@pec.unibo.it)).

#### **▪ Data Protection Officer of Alma Mater Studiorum – University of Bologna**

Registered office: via Zamboni 33, 40126 - Bologna, Italy; e-mail: [dpo@unibo.it](mailto:dpo@unibo.it); PEC: [scriviunibo@pec.unibo.it](mailto:scriviunibo@pec.unibo.it).

### **PURPOSES AND METHODS OF PROCESSING**

Your personal data and, in particular, the data relating to Name, Surname, e-mail, signature, pictures and images, will be processed by specifically authorised persons, both with and without the use of automated equipment, for the following purposes:

#### **(A) PARTICIPATION IN THE RESEARCH AND RELATED OPERATIONS AND ACTIVITIES**

If you give your consent to participate in the study in question, some of your personal data will be collected through:

- Attendance sheets;
- web site: <https://www.life4pollinators.eu/index.php/it/submission>;
- registration to mailing list: <https://www.life4pollinators.eu/it>;
- online surveys - links to surveys in different languages in this doc: <https://b2drop.eudat.eu/s/4X92Xt9tEqbi85T>

Personal data could be communicated to third parties who, in their capacity as Data Processors pursuant to art. 28 of Regulation (EU) 2016/679, assist the data controller in managing its information systems and services.

The processing may also have as object some of your images (photographs, video recordings, audio-video recordings). The processing of these images will take place in compliance with the provisions of the law, guaranteeing, in all cases where this is possible, anonymity by obscuring

the physical features. We would like to point out that, for the processing of images, you are required to express a specific consent, considering that, even in special cases, also images related to people whose face has been obscured may allow their identification.

The data collected and stored for the realization of the study in question, will be kept for 10 years from the end of the project (30/09/2024).

#### **(A2) INFORMATION CONCERNING THE DISSEMINATION**

It should be noted that the data will be disseminated only in strictly anonymous form, for example through scientific publications, statistics and scientific conferences.

#### **(C) CONSERVATION FOR ADMINISTRATIVE PURPOSES**

Your data will also be processed for administrative accounting purposes and kept for the time strictly necessary for the pursuit of these purposes, except for the ten-year period to ensure the fiscal, accounting and administrative requirements required by law and, possibly, longer terms, not determinable a priori, as a consequence of different conditions of lawfulness of the treatment (for example, legal actions that make the treatment necessary for over ten years).

#### **LEGAL BASIS AND NATURE OF THE PROVISION OF DATA**

The legal basis of the treatments referred to in point (A) *and* (A2) described above lies in the consent, pursuant to art. 6, first paragraph, lett. a) of the Regulation (EU) 2016/679 (General Regulation on Data Protection) and, in the case of special categories of personal data, of art. 9, second paragraph, lett. a) of Regulation (EU) 2016/679. The consent to the processing for the purposes described above is optional.

However, it is specified that the provision of data for the purposes referred to in points (A) *and* (A2) is not mandatory but is essential for the achievement of the purposes described. The refusal to grant them will not allow you to participate in the study in question.

The provision of data for the purposes referred to in point (C) is necessary to comply with legal obligations regarding the conservation of administrative and accounting documents. In this case the legal basis can be found in the art. 6, paragraph 1, lett. c) and e), of Regulation (EU) 2016/679.

#### **RIGHTS OF THE DATA SUBJECT**

Without prejudice to the limitations placed on exercise of the rights of data subjects by arts. 2-*undecies* and 2-*duodecies* of the Data Protection Code (Decree 196/03), you, as a participant in this study and therefore a data subject, may exercise the rights granted pursuant and consequent to arts. 15-21 of the Regulation, including the right to request access to your personal data and its rectification or erasure, as well as to restrict the processing of your data, object to its processing and request its portability.

Please note that any consent given by you is given freely and may be revoked at any time, without any penalties or adverse effects, and without prejudicing the lawfulness of processing based on the consent given prior to revocation.

Requests to exercise the above rights may be presented to Alma Mater Studiorum – University of Bologna by contacting Alma Mater Studiorum – Università di Bologna – Department of Biological, Geological and Environmental Sciences (Headquarter: P.za Porta S. Donato, 1 40126 - Bologna, Italy; e-mail: [bigea.direzione@unibo.it](mailto:bigea.direzione@unibo.it) tel. +39 051 2094900; PEC: [bigea.dipartimento@pec.unibo.it](mailto:bigea.dipartimento@pec.unibo.it)).

Lastly, should you believe that the processing of your personal data is in infringement of the provisions of Regulation (EU) 2016/679 or Decree 196/03 and subsequent amendments and additions, you have the right to lodge a complaint with the Italian data protection authority (known as the "Garante per la protezione dei dati personali"), pursuant to Article 77 of the Regulation (UE) 2016/679, or to refer to the appropriate courts (art. 79 of the Regulation).

## Consent for the processing of personal data

I, the undersigned \_\_\_\_\_, born on \_\_\_\_\_ in \_\_\_\_\_,

pursuant to the provisions of Regulation (EU) 2016/679 and Decree 196/2003 and subsequent amendments and additions and having read the above "Information on the processing of personal data".

give consent

deny consent

for the processing - NECESSARY for the purpose of participating in the study in question - of my personal data for scientific research and statistical purposes in the manner and for the reasons described in the section entitled "Purposes and methods of processing" (point A).

Date

Signature

\_\_\_\_\_

\_\_\_\_\_